

## Senior Adult Ministry Coordinator – SKC Campus

Colonial Presbyterian Church is seeking a dynamic individual to be our Senior Adult Ministry Coordinator. This **part time** opportunity is located at the **South Kansas City Campus**. The Senior Adult Ministry Coordinator will be responsible for performing all administrative tasks and organizational duties within the Care Ministry. The Senior Adult Ministry Coordinator will focus on the needs, concerns and interests of Senior Adults in our church family and community. The Senior Adult Ministry Coordinator will develop and oversee ministry programs, uphold the programs and church's Vision and Mission statements and create volunteer opportunities to care for and support Senior Adults.

This is a part time, non-exempt position, **15-hour** work week position.

### Duties and Responsibilities

This position works closely with the Colonial Cares Director and Campus Pastors as this is a Central position. The Senior Adult Ministry Coordinator serves as a liaison support and will work together with the Colonial Cares Team, Staff Leaders, Volunteers, and Community Contacts.

This position serves a vital role of support to the Care Director providing insight and support to advance God's kingdom work, glorifying Him through our hands and hearts. Together, we will be able to sustain and enlarge our Senior Adult Ministry care outreach and future initiatives with intention, purpose, and passion in God's love, guidance, and grace. Additional duties include the following:

1. Serve and engage volunteers to visit our homebound, seniors at home and those in care communities. We want seniors to feel known and loved.
2. Contact Senior Living Activity Directors to assess spiritual needs and support. This can include bible studies, hymn sings, worship, or fellowship. Share opportunities with Staff Leaders.
3. Facilitate intergenerational relationships by connecting with Children's, Youth, and Young Adults leaders to serve and bless our seniors through prayer, visits, bible reading, cards, and serve projects.
4. Create opportunities for seniors to share their life and faith journey. Their stories matter and leave a legacy of wisdom, experience, and inspiration.
5. Plan education and enrichment event featuring speakers that address key topics of interest such as aging, health, healthcare services, insurance, and Elder Law.
6. Involve seniors in ministry opportunities. This can include birthday cards, phone calls, homebound visits, or delivering a care blessing.
7. Provide seniors with local resources and those caring for aging parents.

### Skills and Requirements

- A personal relationship with Jesus Christ as Lord and Savior.
- A shepherd's heart of care, compassion, encouragement and empathy.
- A person who has a heart for Care and Prayer and Senior Adults with gifts, abilities, and passion to engage and equip ministry leaders and volunteers to serve and be served in the Body of Christ.
- Demonstrated abilities to connect, coordinate, engage, and equip individuals and groups to serve and be served.
- Strong interpersonal and communication skill with the ability to be present, listen, and build relationships.
- Excellent organizational skills, attention to details, and manages time and priorities well.
- Associate degree and/or bachelor's degree preferred.
- The Senior Adult Ministry Coordinator will meet with the Care Staff weekly to pray, assess needs, share ideas, plan, prioritize and prep as we seek and serve the Lord.

If you are excited to work in the Kingdom and want to learn more, please apply on-line or send your resume and cover letter to attention Senior Human Resources Director.