

Colonial Presbyterian Child Development Center is seeking a dynamic individual for our **part time Preschool Assistant Teacher** located at our Overland Park, Kansas Campus. The selected individual will be responsible for upholding Colonial's educational and program philosophies, for forming appropriate relationships with staff and families, for providing guidance of the children, and overall management of an individual classroom. The selected individual will be responsible for providing a warm, nurturing environment where families are loved and welcomed. This position reports to the Director of Preschool Operations, Overland Park, Kansas Campus, and teams with other members of the preschool staff.

Job Duties and Responsibilities

- Interact with children individually and as a group while encouraging their involvement in activities.
- Establish good relationships with the children's parents.
- Observe, report, and record significant individual behaviors and/or developmental concerns to the Lead Teacher, Assistant Director, and/or Director.
- Prepare in advance all materials needed for the daily lessons and activities.
- Maintain classroom inventory.
- Work in cooperation with the Lead Teacher regarding all aspects of programming, classroom management, and discipline
- Assure that children are appropriately supervised in the classroom, the hallways, the restrooms, on the playground, and in enrichment classes.
- Understand and demonstrate compliance with state licensing regulations.
- Assure complete confidentiality and respect for all children, families, and staff in and out of the preschool center.
- Attend and participate in monthly staff meetings.
- Pray regularly for the children in the classroom.
- Acknowledgement of, and willingness to, uphold and support the Colonial mission statement and values, as well as the values of Colonial Preschool.

Job Skills and Requirements

- Commitment to our Lord and Savior, Jesus Christ, and the desire to incorporate that faith into each day of the program.
- Ability to participate in child related activities such as running, jumping, dancing, and sitting on the floor.
- Associate Degree in Child Development, and/or experience teaching in licensed preschool or center setting preferred, but not required.
- Completion of at least 12 professional development hours per year

If you are excited to work in the Kingdom and want to learn more, please apply on-line or send your resume and cover letter to attention Senior Human Resources Director